



Labor Management Consultants  
Joint Administrative Committee  
BART PSA for OAC  
**Draft Meeting Minutes**  
June 17, 2014

The meeting was called to order at 2:00 pm by Chairman Raburn.

1. Roll Call. Committee members Chairman Robert Raburn, Andreas Cluver, Victor Uno and Andrea Lowe were present. A complete list of attendees can be found on the attached sign in sheet.
2. Introduction of Guests. Samuel Ison a summer intern from the Port of Oakland's Social Responsibility Division.
3. Approval of Minutes. Minutes of the April 15<sup>th</sup> JAC meeting were approved without changes.
4. Tracking and Reporting: OAC Local Hiring Component of the Project Stabilization Agreement. For discussion

Member Andrea Lowe with A Squared Ventures reported that more than 689,046 construction hours had been compiled through the end of May 2014. Work on the project is diminishing with approximately 8,600 hours worked in May. Mrs. Lowe commented that some of the contractors remaining on the project have said that the remaining work could not be performed by apprentices.

70.74% of hours worked were worked by residents of the BART service area, slightly higher from last report. The project continues to be in compliance with several of the project goals. Through the end of May 2014, the project local impact area participation increased slightly from the last report to 27.13% but still above the 25% goal. Local area apprentice participation increased to 17.34% and is still below the 20% goal. The apprentice project local impact area percentage is exceeding the 50% goal with participation at 59.48%.

Back in January 2013, a concern was raised that apprentices were being laid off once they turned out as journeypersons in order for contractors to hire a new local apprentice. At that time, the JAC agreed that local apprentices who have turned out during the project would still be counted as local apprentices. Mrs. Lowe presented a report showing an additional 3,500 local hours worked by turned out apprentices with approximately 2,300 of those being Oakland turned out hours. Mrs. Lowe asked how the committee would like to report these figures. Member Andreas Cluver suggested

keeping this information as a lesson learned and to include in future projects. Member Victor Uno commented that it is a success to see that 19 apprentices have turned out.

Project Stabilization Agreement goals and progress reports can be found online at: <http://bart.gov/about/projects/oac/programs.aspx>

Member Andreas Cluver noted that the Teamster hours in the report were low and it was explained that not all trucking hours have been entered into the electronic system but hard copies are available.

5. Report on Pre-Job Meetings held during the previous month. For Discussion

One pre-job meeting was held since the last JAC meeting with the following contractors:

- On June 12<sup>th</sup>, a pre-job meeting was held for one subcontractor under Flatiron Parsons JV: Bond Blacktop who would be conducting a couple days of slurry seal.

6. Cypress Mandela report on activities in support of local workforce development, placement and retention. For Discussion.

Eric Shanks from Cypress Mandela Training Center (Cypress) was excused from making a presentation at the meeting. A Squared Ventures presented the monthly progress report.

The report can be found at <http://bart.gov/about/projects/oac/programs.aspx>.

7. Cypress Mandela Invoice.

Tom Dunscombe presented the Cypress invoice for the months of June, July and August 2014. A motion carried and Chairman Raburn approved the invoice for payment.

It was requested that an agenda item be added to next meeting on how to distribute the remaining funds as the construction timeline on the project is nearing completion.

8. General Discussion and Public Comment.

Chairman Raburn ended the meeting expressing condolences to Committee members Andy Slivka and Eric Shanks for their respective family losses.

9. Next meeting: The next meeting is scheduled for July 15<sup>th</sup> at 2:00PM.

10. Adjournment: Meeting adjourned at 3:15pm.

Respectfully submitted,  
Jake Sloan