



**San Francisco Bay Area Rapid Transit District**  
**Measure RR Program**  
**BART Bond Oversight Committee**  
**Wednesday, January 12, 2022**  
**9:30 AM – 12:00 PM**  
**Via Zoom Conference Call**

<b>MEETING NUMBER</b> Term 3, Meeting 2	<b>MEETING DATE</b> Wednesday January 12, 2022	<b>MEETING TIME</b> 9:30 am – 12:00 pm
<b>Attendees</b>	<b>Present Members</b> Michael McGill, Chair Catherine Newman, Vice Chair Marian Breitbart Daren Gee Vinit Shrawagi Sonja C. Stewart Cindy Simon Rosenthal	<b>Staff</b> Robert Raburn, BART Director Rodd Lee Carl Holmes Sylva Lamb Shane Edwards Linton Johnson Lyn Williams Vicki Tan Christopher Wasilewski Harry Overstreet Audrey Tam Joseph townner Paul Pendergast Fei Liu Myat San Iris Martin Lopez Chris Filippi

<b>Agenda Item</b>	<b>Meeting Notes</b>
1. Call to Order (15 minutes)	Chair McGill calls the meeting to order at 9:30 am.
A. Roll Call	All committee members are present.

B. Introduction of BART Executive and Senior Staff	BART Director Robert Raburn and BART staff introduce themselves.
2. Moment of Silence in Memory of Jamal Thompson	Chair McGill pauses for a moment of silence to remember J. Thompson.
3. Meeting Minutes: September 17, 2021	C. Rosenthal moves to pass the minutes. D. Gee seconds the motion. Motion passes unanimously.
4. Earned Value Subcommittee	
A. Elect Chair	C. Rosenthal moves to nominate S. Stewart to be the chair. Vice Chair Newman seconds the motion. Motion passes unanimously.
B. Staff and Subcommittee Members Report	S. Lamb gives report on the subcommittee meeting. Newly elected Subcommittee Chair S. Stewart provides positive feedback from the subcommittee meeting.
5. 2022 Annual Report Subcommittee	
A. Staff and Subcommittee Member Report	C. Filippi presents outline of the 2022 RR Annual report. Subcommittee Chair D. Gee provides positive feedback.
6. Measure RR BART Safety, Reliability and Traffic Relief Program Presentation	C. Holmes begins the discussion.
A. Recap of RR to Now	C. Holmes, R. Lee and L. Williams provides an update.
B. RR Controls/Project Management	L. Williams, V. Tan and C. Wasilewski present.  V. Shrawagi requests that staff provides results of audits, both internal and external, to the committee so they can track issues.  C. Rosenthal says she would like to see in the Earned Value tables what steps staff is taking to address those projects that fall outside the CPI/SPI goals. She would like to see these steps listed in the Annual Report. She would like to see in the Annual Report and future presentations

	<p>specific examples of how the new project management culture is addressing CPI/SPI issues.</p> <p>Chair McGill recommends that Annual Report Subcommittee Chair D. Gee select the examples that C. Rosenthal is requesting for the 2022 Annual Report.</p> <p>S. Stewart asks in chat, “is there anyway someone can present how the bonds work, and how mapping against authorized ballot measure?”</p> <p>S. Lamb responds by recommending that Acting Controller-Treasurer Christopher Gan present to the committee at a different meeting. S. Stewart agrees with this recommendation.</p> <p>M. Breitbart asks in chat, “to pile on to previous project mgmt questions...It seems to me...as you say it is crucial for you to use as a management tool...to course correct as necessary...but I think the question also is at the end...how have we done compared to budget/expectation?” S. Lamb responds by saying staff does this review at project close out and will present this information to the Committee.</p> <p>Vice Chair Newman says in chat, “Vinit’s questions around 10:50 am helped unearth some very nice examples of how BART is staying financially accountable. It has been a ongoing question about how we might compare ourselves to other similar agencies/projects and have struggled because there aren’t many right at hand. The examples that came up might be a good way to express - ‘here is all we do to make the best decisions we can for the taxpayers, public and riders.’” Vice Chair Newman recommends that we create a slide or graphic that illustrates to the public how we arrive a the best decisions for riders and taxpayers.</p>
C. DBEs	<p>Vice Chair Newman recommends in chat, “it could be a powerful visual to make one of our usual BART maps but with dots indicating the</p>

	locations of all the small businesses, maybe color coded.”
D. Measure RR Staff Organizational Chart	C. Holmes and S. Lamb present chart.
E. Proposal for Future BOC Updates & Request for Future Agenda Items	Vice Chair Newman presents the Future Meeting Framework slide.  D. Gee would like to have a brief “look ahead” discussion at the end of each meeting about the next projects as well as a brief slide showing the risks assessments for those projects.
7. Updating Meeting Schedule	
A. Replace Third Friday in December 2021 with Third Friday in January 2022	L. Johnson requests that the Committee move the 3 <sup>rd</sup> Friday in December meeting to the 3 <sup>rd</sup> Friday in January because the December meeting falls right around the holidays.  Chair McGill requests that any committee member who has an issue with moving the meeting to January send L. Johnson an email.
8. Committee Member Announcements	M. Breitbart says in chat, “Jamal is smiling at the concept of his legacy is the Jamal Thompson Turkey dinner.”
9. Public Comment	Director Robert Raburn says that he wants to make sure the committee is tracking the bond issuances and he would like to see the committee produce “a regular report on where we stand.”  Director Raburn says he is struggling with funding access improvements in areas of the system that fall outside the BART District.  Director Raburn says the he supports Vice Chair Newman’s idea in chat of adding a map to the small businesses.
10. Adjournment	Chair McGill adjourns meeting in Jamal Thompson’s honor.