

**Work Plan No. A.06-01 – Transit Health and Safety Plan**

**Scope:**

**2.1 RESEARCH, DATA ANALYSIS AND STANDARDS COLLECTION**

Establish common standards among Bay Area transportation agencies regarding requirements (passenger/employee) for face coverings, cleaning protocols, physical distancing, PPE, air filtration, touchless fare collection, hand sanitizers, entry/exit, enforcement, CDC/State guidelines, other protocols.

- Review MTC Transit Survey on customer / front line employee health & safety practices from Spring 2020, utilize data as necessary under guidance of BART project manager or designated BART representative;
- Draft/design survey regarding current pandemic protocols regarding face Coverings; Cleaning/disinfecting standards and frequency; physical/social distancing; enforcement/personal responsibility; staff scheduling; touchless payment/fare collection; ventilation; contact tracing; employee safety (PPE); agency coordination; and customer communications;
- Implement survey to security team members for Bay Area agencies (approximately 27 organizations); and review data and provide a preliminary summary and data analysis

**2.2 REVIEW AND COLLECTION OF U.S. AND INTERNATIONAL BEST PRACTICES**

Collection and assemble of U.S. and international standards and protocols.

- Collect protocols and resumption plans where accessible;
- Draft and deliver white paper/summary of best practices
- Under guidance of BART and other agencies, facilitate engagement of State Health and CDC

**2.3 TRANSIT SAFETY & HEALTH PLAN DEVELOPMENT AND DELIVERY**

Develop outline and deliver draft and final plan that covers and includes survey results, secondary data from MTC Spring survey, U.S. and international best practices and other information and data useful for planning public resumption to transit service in the nine-county Bay Area.

- Plan outline and proposed implementation schedule for plan delivery
- Develop draft and final presentation deck outlining approach, content, strategy and timeline for plan delivery
- Coordinate and deliver preliminary presentation for MTC Blue Ribbon Task Force Meeting #2 on June 15. Incorporate input and additional best practices after for presentation.
- Coordinate and deliver preliminary presentation for MTC Blue Ribbon Task Force Meeting #3 on June 29.
- Develop and deliver draft plan and final Plan to transit management team.
- Final plan will include identity development for plan name. Identity will be integrated into the plan with style guidelines. Plan identity will be developed for and available to use in subsequent communications materials and efforts after the release of the plan.

**2.4 ENGAGEMENT**

Work with task force transit management members to engage task force members and stakeholders.

**Prime: WSP**

**Subconsultant: None**

**Total Work Plan Value: \$ 70,583**