

BART Agreement Number: 6M8148

Approval Date: 10/06/2020

Work Plan: No. B.15-01 – Secure an encroachment permit from Caltrans

Scope:

Task 1: Agreement on process to secure needed approvals

- Key tasks and outcomes:
 - Meet with key Caltrans managers to discuss the BART project and the features requiring Caltrans review and approval.
 - Agree on approach with Caltrans to a streamlined design approval process.
 - Agree on approach with Caltrans for executing a project cooperative agreement for design and environmental phases of the project.
 - Agree with Caltrans on whether BART must prepare a focused project initiation document (PID) report, or a project study report-project report (PSR-PR), to secure approval for the project.
 - Participate in bi-weekly, or as needed, coordination meetings with BART to discuss approaches to completing project activities within Caltrans right-of-way.
 - Provide as-needed support on the development and refinement of the encroachment permit schedule.

Task 2: Caltrans Project Documentation Support and Coordination

- Key tasks and outcomes:
 - Facilitate communication between BART and Caltrans to secure the required encroachment permit.
 - Provide support for the development and approval of the cooperative agreement between BART and Caltrans.
 - Participate in coordination meetings with BART, Caltrans, and the design team for activities related to the development of the environmental clearance.
 - Provide as-needed support for data collection and information gathering to assist in the development of the environmental document and Plans, Specifications and Estimate (PS&E) package.

Task 3: Approvals for BART Encroachment Permit

- Key tasks and outcomes:
 - Provide as needed assistance in reaching agreement with Caltrans on the resolution of issues during the PS&E development.
 - Participate in Focus meetings on design details requiring design exceptions or other approvals (encroachment variance request, airspace considerations, etc.).
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- Participate in bi-monthly, or as-needed, project development team (PDT) meetings with Caltrans, BART and the design team.

Task 4: Public Outreach

· Key tasks and outcomes:

- Provide as-needed coordination and support to BART in working with Caltrans on the public outreach efforts.
- Participate in internal meetings with BART and Caltrans to strategize public outreach efforts.

Task 5: Design Review of Traffic Management Plan

· Key tasks and outcomes:

- Provide review and comments of traffic management plan.
- Participate in internal meetings with BART and design consultant to resolve comments on traffic management plan.

Prime: TY Lin + TSE JV

Subconsultant	Amount	DBE (Y/N)	SBE (Y/N)
Gray-Bowen-Scott	\$ 120,949	N	N

Total Work Plan Value: \$ 144,889