

BART Agreement Number: 6M8142

Approval Date: 04/07/22

Work Plan No. B.35-01 – PPMS- Phase 2 Technical Liaison Services

Scope:

The role and purpose of the Technical Liaison and SI team will be to ensure that the District deploys the PPMS solution with the proper business requirements, technical requirements, and end-users are able to adopt the new solution successfully with minimal impact.

Scope of services will include provision of the Technical Liaison and SI team role to support BART staff pre-implementation, during implementation and post-implementation of the PPMS solution. The tasks, but not limited to, will include:

- Provide input and guidance to internal BART team on functional requirements.
- Provide input and guidance to internal BART team on system requirements.
- Provide PPMS assessment once full access has been granted; provide inventory of completed modules against original assessments, provide overall feedback on system architecture
- Identify and triage PPMS solution gaps to be configured by SI and third party vendor(s) team.
- Document and execute internal BART team project plan to meet implementation deadlines.
- Provide input and guidance to SI team on functional and technical requirements on behalf of BART staff.
- Oversee System Integration Testing (SIT) with SI and BART staff to provide input on planning, execution, risk mitigation, and UAT feedback. Liaison between SI and BART team on SIT signoff.
- System configuration including workflow and form configuration and customization of EcoSys per approved technical scope log.
- Plan and execute User Acceptance Training (UAT) with BART staff to provide feedback on PPM solution modules. Oversee UAT sign-off.
- Serve as system liaison to ensure BART staff is informed of upcoming implementation activities.
- Communicate any risks/issues, and work with SI team to deploy PPMS solution per District's functional requirements and technical requirements.

Prime: AECOM

Subconsultant	Amount	DBE (Y/N)	SBE (Y/N)
InnoActive	\$ 304,239	N	Y

Total Work Plan Value: \$ 339,967