



San Francisco Bay Area Rapid Transit District
Measure RR Program
BART Bond Oversight Committee
Friday, June 18, 2021
9:30 AM – 12:00 PM
Via Zoom Conference Call

MEETING NUMBER	MEETING DATE	MEETING TIME
Term 2, Meeting 7	Friday, June 18, 2021	9:30 am – 12:00 pm
Attendees	Present Members Michael McGill, Chair Catherine Newman, Vice Chair Marian Breitbart Daren Gee Leah Edwards Sonja Stewart	Staff Robert Raburn Rodd Lee Carl Holmes Tamar Allen Shane Edwards Sylvia Lamb Veronica Thomas Linton Johnson Travis Engstrom Chris Filippi Hoa Sin Myat San Antoinette Conteh Michaela Morales Audrey Tan Vicki Tan Joseph Tanner Jamal Thompson

Agenda Item	Meeting Notes
1. Call to Order A. Roll Call B. Introduction of BART Staff	All committee members in attendance.
2. Meeting Minutes: March 11, 2021	L. Edwards makes the motion. S. Stewart seconds the motion. Unanimous approval.
3. Update on Committee Seat Vacancies	L. Johnson gives update on the search.
4. Update on Reappointment of Members to BOC 2021-2023 Term	L. Edwards announces her resignation. Remaining members say they wish to be re-appointed.

<p>5. Annual Report Subcommittee – 2021 Annual Report</p>	<p>C. Filippi gives an update on the subcommittee’s recommendations for the upcoming report and highlights differences between the previous annual report and the current one.</p>
	<p>Vice Chair Newman says the subcommittee is keeping an eye out on how to do a cost comparison with other agencies but reminds the full committee that D. Gee had previously warned that it’s hard to do a comparison because it’s hard to compare other agencies to BART.</p> <p>Additionally, she says the subcommittee wants to put in the next report more information around earned value. Finally, Vice Chair Newman says the subcommittee wants to hear about any audits performed on Measure RR related work.</p> <p>Vice Chair Newman says she’s excited about the public impacts page in the report.</p> <p>S. Stewart wants to understand who the stakeholders of Measure RR are and asks how BART is sharing the information with them.</p> <p>D. Gee asks for a simple survey to go out with the annual report. He wants to get public feedback on the report. C. Filippi says he will look into it.</p> <p>Vice Chair Newman says she always sends the report to the East Bay Transit Union and says that group is an opportunity to send the survey to. She also says she can forward the survey to the League of Women Voters chapters.</p> <p>M. Breitbart asks whether the funding with green bonds was more expensive. C. Filippi says in the future reports BART staff will clarify that the green bonds are not more expensive.</p> <p>L. Edwards says she thinks that this is a “great report.”</p> <p>Chair McGill requests BART submit the report for an award calling it, “outstanding.”</p>

	<p>Vice Chair Newman says she would like to have time in the September meeting time to talk about the outline for the 2022 annual report.</p> <p>Vice Chair moves to approve the 2021 Annual Report. L. Edwards seconds the motion. Unanimous approval.</p>
6. BART Safety, Reliability and Traffic Relief Program	S. Lamb gives update. Vice Chair Newman asks about the four projects under “# Projects in Bid/Award” went on page 4 of report. S. Lamb says she will find out for her and will note this information at the next meeting.
A. Office of Civil Rights	<p>J. Towner gives update.</p> <p>Vice Chair Newman wants to know which program areas of Measure RR is seeing fewer payments to small businesses.</p> <p>J. Towner says he’s not sure which programs saw the decrease. He says he’ll look at those contracts and find out what is going on to prevent small businesses from getting the work.</p> <p>S. Stewart requests that staff create stoplight reporting so the committee can tell which programs are meeting the goals and which are not. J. Towner says he will look into creating this type of reporting for the future.</p> <p>Vice Chair Newman requests that once per year the committee see how many certification applications have come in and under which major areas. J. Towner says he will have the information ready to go for the next presentation.</p> <p>D. Gee asks about the pass thru statistics for outreach events. J. Towner says BART doesn’t track that information. However, BART does track success thru the Small Business Success Services. BART tracks the numbers of those business that receive training compared with those who are awarded contracts.</p>
B. Human Resources	V. Thomas gives update.
C. Station Modernization Project	V. Tan and J. Thompson give updates.

<p>D. Program Update</p>	<p>V. Tan and J. Thompson give updates.</p> <p>M. Breitbart wants to have a better explanation on what CPI means on the Earned Value section. She wants to have the scale defined more clearly.</p> <p>S. Stewart says she wants staff to consider using a stoplight system for the Earned Value section. S. Lamb replies that staff will take that into consideration and points out that having a red, yellow, and green stoplight could convey the wrong message about a project because earned value is simply a snapshot in time and not necessarily an indication of how the project is performing overall given how early we are into construction. S. Lamb says staff will try to figure out how to display the performance of a project or program more clearly.</p> <p>Vice Chair Newman would like to have an “as of” date when these snapshots in time were taken.</p> <p>S. Stewart wants to see a presentation on how staff manages the projects. S. Lamb says we’ve presented this information before and could again.</p>
<p>7. Requests for Future Agenda Items</p>	<p>Committee approves future committee meetings for the upcoming term as the third Friday of September, December, March and June at 9:30 am.</p> <p>Vice Chair Newman says that since staff highlights a project during each meeting, if other members want to see specifics on a particular project, then members should send an email requesting staff feature the project in the September or December 2021 meetings.</p>
<p>8. Committee Member Announcements</p>	<p>None.</p>
<p>9. Public Comment</p>	<p>Director Raburn says BART is seeking applicants for the Audit Committee. The deadline is July 9.</p> <p>L. Edwards requests that a link to the announcement be emailed to the committee.</p> <p>D. Gee recognizes that Juneteenth is now a national holiday.</p>
<p>10. Adjournment</p>	<p>Chair McGill adjourns meeting.</p>

